



THE UNIVERSITY OF TEXAS AT AUSTIN
TEXAS PERFORMING ARTS

SPECIAL EVENTS GUIDE 2010-2011

IN January 2009, Texas Performing Arts' flagship venue Bass Concert Hall completed a \$14.7 million renovation. With 7,000 square feet of newly added lobby space, Bass Concert Hall now offers beautiful areas for private party rentals in a unique setting.

From private pre-performance receptions to full service multi-course dinners, Texas Performing Arts can accommodate groups of any size. Our on-site Event Coordinator can help plan all the details from catering to specialty rentals.

Contact Sarah K. Wolf at 512.471.0610 or speialevents@texasperformingarts.org for more information and pricing.





AVAILABLE SPACES

BASS CONCERT HALL MAIN LOBBY

Bass Concert Hall's main lobby is effortlessly transformed into an adaptable, striking space for large receptions. The 3,000-square-foot room consists of two permanent bars, a concierge desk and multiple guest entrances. As an ongoing effort to support Landmarks, a public art program of The University of Texas at Austin, Bass Concert Hall houses several sculptures from the Metropolitan Museum of Art. An impressive marble sculpture located adjacent to the concierge desk creates an appealing focal point. Rental of this space includes direct access to the orchestra level of the Bass Concert Hall auditorium, restrooms, two 47" HDTVs with DVD players, and access to additional lobby levels.

Maximum capacity: 440 standing

Rental Rate: \$1,500

UT Departments and Colleges Rental Rate: \$1,125

BASS CONCERT HALL 3RD LOBBY LEVEL

The 3rd Floor is comprised of more than 3,000 square feet of lobby space including a 42-seat café. Captivating artwork adorned on two opposing walls of the atrium complement the two stunning sculptures displayed on the east and west ends of the lobby. The café is comprised of beautiful wood floors, an oversized bar and floor-to-ceiling windows. Rental of this space includes access to the auditorium orchestra level, restrooms, lobby furniture, and two additional bars.

Maximum capacity: 50 seated (includes café seating); 440 standing

Rental Rate: \$1,500*

UT Departments and Colleges Rental Rate: \$1,125*

*Partial room rental is available upon request

BASS CONCERT HALL 4TH LOBBY LEVEL

The 4th Floor is the most adaptable space and can easily be converted to host a 150-person seated dinner or a 300-person reception. With three satellite bars, multiple access points including a striking grand staircase and various works of art on display, this floor is admired for its flexibility. Rental of this space includes direct access to the auditorium first balcony, restrooms, lobby furniture and views of the LBJ Library.

Maximum capacity: 440 standing

Rental Rate: \$1,500*

UT Departments and Colleges Rental Rate: \$1,125*

*Partial room rental is available upon request

BASS CONCERT HALL 5TH LOBBY LEVEL

The 5th floor caters to our Texas Inner Circle members. It has a permanent bar that can accommodate two bartenders, as well as one permanent bar in the northwest side of this floor. Adjacent to the lounge sits an intimate 200-square-foot outdoor patio with impressive views of the Darrell K Royal – Texas Memorial Stadium and The University of Texas campus. Rental of this space includes contemporary lounge furniture and restrooms.

Maximum capacity: 440 standing

Rental Rate: \$1,500*

UT Departments and Colleges Rental Rate: \$1,125*

*Partial room rental is available upon request

BASS CONCERT HALL 6TH LOBBY LEVEL

The 6th floor is the crowning space of the Bass Concert Hall lobby levels. The superior, unique floor includes a 1,700-square-foot outdoor patio with spectacular views of the LBJ fountain and The University of Texas' iconic Tower. Adorned by a broad skylight, the inner lobby is home to a pivotal and beautiful sculpture titled *Untitled (Seven Mountains)*. Bringing a visual enhancement to the space, the cedar and graphite powder structure complements the atrium feel. Rental of this space includes patio lounge furniture, restrooms, and direct access to the auditorium second balcony.

Maximum capacity: 440 standing

Rental Rate: \$1,500*

UT Departments and Colleges Rental Rate: \$1,125*



GENERAL GUIDELINES & RENTAL INFORMATION

SPACE REQUESTS

Requests are required at least three weeks prior to event.

RENTAL FEES

Facility fees include basic lighting, heating, cooling, and normal maintenance for the building. Other amenities include permanent bars, select Bass Concert Hall lounge furniture, and restrooms.

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Facility fees do not include catering and catering fees, party linens or additional furniture, audio/visual, entertainment, custodial, labor, security, parking, or event management fees.

ESTIMATES, AGREEMENTS AND DEPOSITS

The on-site Special Events Coordinator will work with you to estimate all anticipated charges. A Special Events Order (SEO) will be issued reflecting anticipated costs. A 50% non-refundable deposit and a signed SEO will be required to place the venue on hold. Please note: SEOs are based on “best” knowledge and Texas Performing Arts is not responsible for unanticipated costs, requirements, or requests.

CANCELLATIONS

If your event is cancelled on or within (7) days of the event date, charges and paid deposits will not be refunded.

BASS CONCERT HALL STAGE

Any use of the Bass Concert Hall Stage must be pre-approved at least the (90) days prior to event date. Events utilizing the stage will be reviewed on a case-by-case basis. Additional fees will be applied.

CATERING & BAR SERVICE

Sodexo is the in-house caterer for Bass Concert Hall. Sodexo offers a full-service menu including box lunches, plated dinners, and appetizers. Sodexo also manages all bars and beverage stations located at Bass. Service fees, gratuity and other fees (bartender or wait staff) will be applied.

MARKETING & ADVERTISING

All Marketing & Advertising of the event is your responsibility. Any materials with The University of Texas at Austin, Texas Performing Arts or Bass Concert Hall name, brand or likeness must be pre-approved by our staff before materials are distributed.

VIDEO AND SIGNAGE

LED flat screen televisions are located on various levels of Bass Concert Hall lobby levels and may be available for your event. Video content must be approved by Texas Performing Arts staff. DVD must be properly formatted before submission. Banner, graphics, or other signage displayed at Bass must be approved in advance and at the discretion of Texas Performing Arts, certain restrictions apply.

PARKING & ACCESSIBILITY

All surface parking lots as well as street parking require permits from 7:30 a.m. to 5:45 p.m., Monday through Friday. Outside of these hours, limited spaces are open and do not require a permit. These spaces available on a first-come, first-serve basis.

Event parking for Bass Concert Hall is \$7 per vehicle in the following parking areas:

- Along Robert Dedman Drive/East Campus Drive – the street that runs along the eastside of Bass, McCullough & Bates
- LBJ Library Surface Lot – entrances to these lots along Red River Street
- Manor Parking Garage – covered parking garage at 2017 Robert Dedman Drive, directly East of DKR Texas Memorial Stadium
- San Jacinto Parking Garage – covered parking garage at 2401 San Jacinto Blvd, with entrances on San Jacinto Blvd AND Trinity Street that runs just west of Bass Concert Hall

Please contact the Special Events Coordinator in advance of your event to request reserved parking spaces. Valet parking is also available for an additional fee. Parking & Transportation oversees all parking at The University of Texas at Austin. They reserve the right to refuse advanced parking. Special parking is available for drivers who have Department of Public Safety handicapped parking permits or plates.

OTHER

Texas Performing Arts and Bass Concert Hall want your event to be a success! In order to better serve you and preserve our facility, we respectfully request you adhere to our facility restriction list:

- No helium balloons allowed in any spaces
- No confetti, glitter, stickers, silly string, loose streamers, tinsel, potpourri, oils, or paint
- No open flames including candles, votives, sparklers, or similar items
- Decorations must be approved by Texas Performing Arts and must be hung with a representative present
- No obstruction of hallways, entrances, or exits